



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE: 2019-10-02 10:05 - School Board Operational Meeting

AGENDA ITEM: ITEMS

CATEGORY: F. OFFICE OF ACADEMICS

DEPARTMENT: Equity & Diversity

Special Order Request
 Yes No

Time

Open Agenda
 Yes No

ITEM No.:
F-1.

TITLE:
 Cooperative Agreement between The School Board of Broward County, FL (SBBC) and Big Brothers Big Sisters of Broward County, Inc

REQUESTED ACTION:
 Approve Cooperative Agreement between The School Board of Broward County, FL (SBBC) and Big Brothers Big Sisters of Broward County, Inc.

SUMMARY EXPLANATION AND BACKGROUND:
 Big Brothers Big Sisters (BBBS) is a Florida non-profit corporation whose mission is to provide children facing adversity with strong and enduring, professionally supported one-on-one relationships that change their lives for the better. The District has collaborated with Big Brothers Big Sisters since 2003. The school-based mentoring program will identify eligible students in collaboration with school staff to be involved in one-on-one mentoring services, with the focus of academic achievement, improved behavior and socialization skills, as well as providing a positive and rewarding experience for the mentors.
 See Supporting Docs for continuation of Summary Explanation and Background.
 This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Safe & Supportive Environment Goal 3: Effective Communication

FINANCIAL IMPACT:
 There is no financial impact to the District.

EXHIBITS: (List)
 (1) Continuation Summary Item F-1 (2) Executive Summary (3) Cooperative Agreement

BOARD ACTION:
APPROVED
 (For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: David Watkins	Phone: 754-321-1600
Name: Dr. Antoine L. Hickman	Phone: 754-321-1660

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 Senior Leader & Title

Antoine Hickman- Chief Student Support Initiatives & Recovery
 Officer

Signature
Antoine L. Hickman
 9/20/2019, 3:05:07 PM

Approved In Open Board Meeting On:
 By:

OCT 02 2019
Heather P. Burkwood
 School Board Chair

Continuation Summary for Item F-1.

Big Brothers Big Sisters' goals are consistent with the School Board's mission of providing students with a quality education in a safe and secure learning environment. Big Brothers Big Sisters currently serves students in several schools with its Bigs in Schools mentoring program. This contract encompasses that work and further expands the reach of Big Brothers Big Sisters into additional middle and high schools. Big Brothers Big Sisters is currently working in the following schools:

Challenger Elementary, Coconut Creek Elementary, Coral Springs PreK-8, Country Hills Elementary, Oriole Elementary, Nova Blanche Forman Elementary, Park Ridge Elementary, Plantation Park Elementary, Rock Island Elementary, Stirling Elementary, Attucks Middle, Coral Springs Middle, Dillard 6-12, Indian Ridge Middle, New Renaissance Middle, Rickards Middle, Sawgrass Middle, Westpine Middle, Marjory Stoneman Douglas High, Boyd Anderson High, Nova High, South Plantation High, Hollywood Hills High, Coral Glades High and Piper High.

This Agreement permits the School Board of Broward County (SBBC) to share student information with BBBS, providing BBBS has obtained written consent for the release of information from students' parents. All adult mentors are fingerprinted and receive a Level II security clearance prior to placement in schools. BBBS works with designated school mentor program staff to match students with mentors and schedule mentoring sessions.

EXECUTIVE SUMMARY

Cooperative Agreement	Big Brothers Big Sisters of Broward County, Inc.
Agencies Included	N/A
Status	New
Funds Requested	N/A
Financial Impact Statement	There is no financial impact to the District
Managing Department/ School	Department of Equity & Diversity David Watkins, Director, 754-321-1600
Project Description	<p>Big Brothers Big Sisters (BBBS) is a Florida non-profit corporation whose mission is to provide children facing adversity with strong and enduring, professionally supported one-on-one relationships that change their lives for the better. The District has collaborated with Big Brothers Big Sisters since 2003. The school-based mentoring program will identify eligible students in collaboration with school staff to be involved in one-on-one mentoring services, with the focus of academic achievement, improved behavior and socialization skills, as well as providing a positive and rewarding experience for the mentors. Big Brothers Big Sisters' goals are consistent with the School Board's mission of providing students with a quality education in a safe and secure learning environment. Big Brothers Big Sisters currently serves students in several schools with its Bigs in Schools mentoring program. This contract encompasses that work and further expands the reach of Big Brothers Big Sisters into additional middle and high schools. Big Brothers Big Sisters is currently working in the following schools:</p> <p>Challenger Elementary, Coconut Creek Elementary, Coral Springs PreK-8, Country Hills Elementary, Oriole Elementary, Nova Blanche Forman Elementary, Park Ridge Elementary, Plantation Park Elementary, Rock Island Elementary, Stirling Elementary, Attucks Middle, Coral Springs Middle, Dillard 6-12, Indian Ridge Middle, New Renaissance Middle, Rickards Middle, Sawgrass Middle, Westpine Middle, Marjory Stoneman Douglas High, Boyd Anderson High, Nova High, South Plantation High, Hollywood Hills High, Coral Glades High and Piper High.</p> <p>This Agreement permits the School Board of Broward County (SBBC) to share student information with BBBS, providing BBBS has obtained written consent for the release of information from students' parents. All adult mentors are fingerprinted and receive a Level II security clearance prior to placement in schools. BBBS works with designated school mentor program staff to match students with mentors and schedule mentoring sessions.</p>
Research Methodology	National research has shown that positive relationships between children and mentors have a direct and measurable impact on children's lives. Landmark research conducted by Public/Private Ventures found that children mentored when compared to their non-mentored peers, are 52% less likely to skip school; 46% less likely to begin using illegal drugs; and 33% less likely to be involved in a physical altercation.

AGREEMENT

THIS AGREEMENT is made and entered into as of this 2nd day of October 2019, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301 and

BIG BROTHERS/BIG SISTERS OF BROWARD, INC.
(hereinafter referred to as "BBBS")
a Florida non-profit corporation
whose principal place of business is
4101 Ravenswood Road, Suite 202 Fort Lauderdale, FL 33312

WHEREAS, BBBS is a Florida non-profit corporation whose mission is to provide children facing adversity with strong and enduring, professionally supported one-to-one relationships that change their lives for better, forever; and

WHEREAS, BBBS provides volunteer mentors to serve as positive role models for at risk children; and

WHEREAS, the one-to-one mentoring services provided by BBBS helps maximize the potential for at risk district school students to be academically successful both before and after graduation; and

WHEREAS, the goals of BBBS are consistent with SBBC's mission in educating all students to reach their highest potential.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 - SPECIAL CONDITIONS

2.01 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence upon the execution of both parties and conclude on June 30, 2022.

2.02 **Collaboration:** Both parties agree that collaboration between BBBS and SBBC will benefit at risk students, increasing the likelihood that they will be academically successful and graduate from high school and that allowing SBBC to disclose student information to BBBS enables BBBS to provide accountability data that leads to increased financial contributions to BBBS, thus increasing the number of at-risk students who will receive support. SBBC shall share with BBBS the student information contained in the disclosures of education records section (Section 2.03).

(a) **BBBS agrees:**

1) That, upon student enrollment in BBBS, BBBS obtain a signed release of information from students' parents that authorize SBBC to release data to BBBS as listed above. The release form shall include the types of information to be released, the purpose of the release and the recipient of the information. SBBC shall maintain all signed forms.

2) It shall provide a Broward-based BBBS program director to serve as the primary local and state liaison with SBBC.

3) It shall hire and pay for all BBBS personnel as BBBS employees and not employees of SBBC, and, as appropriate, all BBBS employees shall follow all applicable SBBC policies and procedures.

4) annually report to SBBC objective metrics that will demonstrate the effectiveness of the BBBS program in achieving successful student outcomes for the district. BBBS agrees to comply with all requirements of the District's IRB and Research Review Process for the purpose of conducting research or evaluating the impact of a program on student outcomes. Questions regarding this process may be directed to BCPS.IRB@browardschools.com.

(b) **SBBC agrees:**

To designate the Equity and Academic Attainment Department's mentor program specialist as the BBBS contact person with responsibility for, consistent with BBBS program needs, facilitating disclosures of student information with parental consent, linking BBBS to other district mentoring programs, and providing information regarding SBBC resources that may be available to BBBS students and families.

2.03 **SBBC Disclosure of Education Records.**

(a) Purposes: (1) For BBBS mentors to provide mentoring services to SBBC students (2) to enable BBBS to provide accountability data to funders that leads to increased financial contributions to BBBS, thus increasing the number of at-risk students who will receive support.

(b) SBBC will provide BBBS with the following education records:

- 1) A03- Demographics
- 2) A04- General Admission
- 3) A05- Contact Information
- 4) A06- Health Information
- 5) A07- Assignment History
- 6) A10- Current Schedule
- 7) A12- Current Grades
- 8) A13- Academic History

- 9) A14- Graduation Status
- 10) A15- Daily Attendance Summary
- 11) A17- Absence Detail
- 12) A23- Special Programs
- 13) A24- Discipline Summary
- 14) L27- Student Support Interventions

(c) SBBC will obtain written consent from each student's parent/guardian or student age 18 or older prior to disclosing the education records listed in this section.

2.04 **BBBS Confidentiality of Education Records.**

(a) Notwithstanding any provision to the contrary within this Agreement, BBBS shall:

1) fully comply with the requirements of Sections 1002.22, 1002.221, and 1002.222, Florida Statutes; the Family Educational Rights and Privacy Act, 20 U.S.C § 1232g (FERPA) and its implementing regulations (34 C.F.R. Part 99), and any other state or federal law or regulation regarding the confidentiality of student information and records;

2) hold any education records in strict confidence and not use or re disclose same except as required by this Agreement or as required or permitted by law unless the parent of each student or a student age 18 or older whose education records are to be shared provides prior written consent for their release;

3) ensure that, at all times, all of its employees who have access to any education records during the term of their employment shall abide strictly by its obligations under this Agreement, and that access to education records is limited only to its employees that require the information to carry out the responsibilities under this Agreement and shall provide said list of employees to SBBC upon request;

4) safeguard each education record through administrative, physical and technological safety standards to ensure that adequate controls are in place to protect the education records and information in accordance with FERPA's privacy requirements;

5) utilize the education records solely for the purposes of providing products and services as contemplated under this Agreement; and shall not share, publish, sell, distribute, target advertise, or display education records to any third party;

6) notify SBBC immediately upon discovery of a breach of confidentiality of education records by telephone at 754-321-0300 (Manager, Information Security), and 754-321-1900 (Privacy Officer), and email at privacy@browardschools.com, and take all necessary notification steps as may be required by federal and Florida law, including, but not limited to, those required by Section 501.171, Florida Statutes;

7) fully cooperate with appropriate SBBC staff, including Privacy Officer and/or Information Technology staff to resolve any privacy investigations and concerns in a timely manner;

8) prepare and distribute, at its own cost, any and all required breach notifications, under federal and Florida Law, or reimburse SBBC any direct costs incurred by SBBC for doing so, including, but not limited to, those required by Section 501.171, Florida Statutes;

9) be responsible for any fines or penalties for failure to meet breach notice requirements pursuant to federal and/or Florida law;

10) provide SBBC with the name and contact information of its employee who shall serve as SBBC's primary security contact and shall be available to assist SBBC in resolving obligations associated with a security breach of confidentiality of education records; and

11) securely erase education records from any media once any media equipment is no longer in use or is to be disposed; secure erasure will be deemed the deletion of the education records using a single pass overwrite Secure Erase (Windows) or Wipe (Unix).

(b) All education records shall remain the property of SBBC, and any party contracting with SBBC serves solely as custodian of such information pursuant to this Agreement and claims no ownership or property rights thereto and, upon termination of this Agreement shall, at SBBC's request, return to SBBC or dispose of the education records in compliance with the applicable Florida Retention Schedules and provide SBBC with a written acknowledgment of said disposition.

(c) BBBS shall, for itself, its officers, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless SBBC and its officers and employees for any violation of this section, including, without limitation, defending SBBC and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon SBBC, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon SBBC arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Sections 1002.22 and/or 1002.221, Florida Statutes. This section shall survive the termination of all performance required or conclusion of all obligations existing under this Agreement.

2.05 Inspection of BBBS's Records by SBBC. BBBS shall establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by SBBC under this Agreement. All BBBS's Records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation and/or reproduction, during normal working hours, by SBBC's agent or its authorized representative to permit SBBC to evaluate, analyze and verify the satisfactory performance of the terms and conditions of this Agreement and to evaluate, analyze and verify any and all invoices, billings, payments and/or claims submitted by BBBS or any of BBBS's payees pursuant to this Agreement. BBBS's Records subject to examination shall include, without limitation, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this Agreement. BBBS's Records subject to this section shall include any and all documents pertinent to the evaluation, analysis, verification and reconciliation of any and all expenditures under this Agreement without regard to funding sources.

(a) BBBS's Records Defined. For the purposes of this Agreement, the term "BBBS's Records" shall include, without limitation, accounting records, payroll time sheets, cancelled payroll checks, W-2 forms, written policies and procedures, computer records, disks and software, videos, photographs, executed subcontracts, subcontract files (including proposals of successful and unsuccessful bidders), original estimates, estimating worksheets, correspondence, change order files (including sufficient supporting documentation and documentation covering negotiated settlements), and any other supporting documents that would substantiate, reconcile or refute any charges and/or expenditures related to this Agreement.

(b) Duration of Right to Inspect. For the purpose of such audits, inspections, examinations, evaluations and/or reproductions, SBBC's agent or authorized representative shall have access to BBBS's Records from the effective date of this Agreement, for the duration of the term of this Agreement, and until the later of five (5) years after the termination of this Agreement or five (5) years after the date of final payment by SBBC to BBBS pursuant to this Agreement.

(c) Notice of Inspection. SBBC's agent or its authorized representative shall provide BBBS reasonable advance notice (not to exceed two (2) weeks) of any intended audit, inspection, examination, evaluation and or reproduction.

(d) Audit Site Conditions. SBBC's agent or its authorized representative shall have access to BBBS's facilities and to any and all records related to this Agreement, and shall be provided adequate and appropriate work space in order to exercise the rights permitted under this section.

(e) Failure to Permit Inspection. Failure by BBBS to permit audit, inspection, examination, evaluation and/or reproduction as permitted under this Section shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for the denial of some or all of BBBS's claims for payment by SBBC.

(f) Overcharges and Unauthorized Charges. If an audit conducted in accordance with this Section discloses overcharges or unauthorized charges to SBBC by BBBS in excess of two percent (2%) of the total billings under this Agreement, the actual cost of SBBC's audit shall be paid by BBBS. If the audit discloses billings or charges to which BBBS is not contractually entitled, BBBS shall pay said sum to SBBC within twenty (20) days of receipt of written demand under otherwise agreed to in writing by both parties.

(g) Inspection of Subcontractor's Records. BBBS shall require any and all subcontractors, insurance agents and material suppliers (hereafter referred to as "Payees") providing services or goods with regard to this Agreement to comply with the requirements of this section by insertion of such requirements in any written subcontract. Failure by BBBS to include such requirements in any subcontract shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for the exclusion of some or all of any Payee's costs from amounts payable by SBBC to BBBS pursuant to this Agreement and such excluded costs shall become the liability of BBBS.

(h) Inspector General Audits. BBBS shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the Florida Office of the Inspector General or by any other state or federal officials.

2.06 Insurance. BBBS shall comply with the following insurance requirements
Agreement with Big Brothers/Big Sisters of Broward, Inc.

throughout the term of this Agreement:

(a) General Liability. Insurance including Sexual Abuse and Molestation with limits of not less than \$1,000,000 Each Occurrence; \$1,000,000 General Aggregate.

(b) Workers' Compensation. Florida Statutory limits in accordance with Chapter 440; Employer's Liability limits not less than \$100,000/\$100,000/\$500,000 (each accident/disease-each employee/disease-policy limit).

(c) Acceptability of Insurance Carriers. The insurance policies shall be issued by companies qualified to do business in the State of Florida. The insurance companies must be rated at least A- VI by AM Best or Aa3 by Moody's Investor Service.

(d) Verification of Coverage. Proof of Insurance must be furnished within 15 days of execution of this Agreement. To streamline this process, SBBC has partnered with EXIGIS Risk Works to collect and verify insurance documentation. All certificates (and any required documents) must be received and approved by SBBC before any work commences to permit BBBS time to remedy any deficiencies. Please verify your account information and provide contact details for your company's Insurance Agent via the link provided in the email upon award.

(e) Required Conditions.

Liability policies must contain the following provisions. In addition, the following wording must be included on the Certificate of Insurance:

1) The School Board of Broward County, Florida, its members, officers, employees and agents are added as additional insured.

2) All liability policies are primary of all other valid and collectable coverage maintained by The School Board of Broward County, Florida.

3) Certificate Holder: The School Board of Broward County, Florida, c/o EXIGIS Risk Management Services, P. O. Box 4668-ECM, New York, New York 10163-4668

(f) Cancellation of Insurance. BBBS is prohibited from providing services under this Agreement with SBBC without the minimum required insurance coverage and must notify SBBC within two business days if required insurance is cancelled.

(g) The School Board of Broward County, Florida reserves the right to review, reject or accept any required policies of insurance, including limits, coverage's or endorsements, herein throughout the term of this Agreement.

2.07 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools
The School Board of Broward County, Florida
600 Southeast Third Avenue
Fort Lauderdale, Florida 33301

With a Copy to: Executive Director
Student Support Initiatives
Lauderdale Manors Early Learning
& Family Resource Center

The School Board of Broward County, Florida
1400 NW 14th Court
Fort Lauderdale, FL 33311

To BBBS: Ana Ceden, President and CEO, BBBS
4101 Ravenswood Road, Suite 202
Ft. Lauderdale, FL 33312

With a Copy to: Keith L. Williams | Attorney at Law
Saul Ewing Arnstein & Lehr, LLP
200 E. Las Olas Blvd., Suite 1000
Fort Lauderdale, FL 33301

2.08 **Background Screening:** BBBS agrees to comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by SBBC in advance of BBBS or its personnel providing any services under the conditions described in the previous sentence. BBBS shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to BBBS and its personnel. The parties agree that the failure of BBBS to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. BBBS agrees to indemnify and hold harmless SBBC, its officers and employees from any liability in the form of physical or mental injury, death or

property damage resulting from BBBS's failure to comply with the requirements of this Section or with Sections 1012.32 and 1012.465, Florida Statutes.

2.09 **Liability.** This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

(a) By SBBC: SBBC agrees to be fully responsible up to the limits of Section 768.28, Florida Statutes, for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence.

(b) By BBBS: BBBS agrees to indemnify, hold harmless and defend SBBC, its agents, servants and employees from any and all claims, judgments, costs, and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which SBBC, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by BBBS, its agents, servants or employees; the equipment of BBBS, its agents, servants or employees while such equipment is on premises owned or controlled by SBBC; or the negligence of BBBS or the negligence of BBBS's agents when acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including SBBC's property, and injury or death of any person whether employed by BBBS, SBBC or otherwise.

ARTICLE 3 - GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Independent Contractor.** The parties to this agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized

in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

3.04 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

3.05 **Termination.** This Agreement may be canceled with or without cause by SBBC during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Agreement. SBBC shall have no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC's facilities after that time shall be deemed to be abandoned, title to such property shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.06 **Default.** The parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.07 **Annual Appropriation.** The performance and obligations of SBBC under this Agreement shall be contingent upon an annual budgetary appropriation by its governing body. If SBBC does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by SBBC at the end of the period for which funds have been allocated. SBBC shall notify the other party at the earliest possible time before such termination. No penalty shall accrue to SBBC in the event this provision is exercised, and SBBC shall not be obligated or liable for any future payments due or any damages as a result of termination under this section.

3.08 **Excess Funds.** Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon

the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC.

3.09 **Public Records.** The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. BBBS shall keep and maintain public records required by SBBC to perform the services required under this Agreement. Upon request from SBBC's custodian of public records, BBBS shall provide SBBC with a copy of any requested public records or to allow the requested public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. BBBS shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if BBBS does not transfer the public records to SBBC. Upon completion of the Agreement, BBBS shall transfer, at no cost, to SBBC all public records in possession of BBBS or keep and maintain public records required by SBBC to perform the services required under the Agreement. If BBBS transfers all public records to SBBC upon completion of the Agreement, BBBS shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If BBBS keeps and maintains public records upon completion of the Agreement, BBBS shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 754-321-1900, RECORDSREQUEST@BROWARDSCHOOLS.COM, RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301.

3.10 **Compliance with Laws.** Each party shall comply with all applicable federal, state and local laws, SBBC Policies, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.11 **Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.12 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

3.13 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the

matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.14 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.15 **Assignment.** Neither this Agreement or any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.16 **Incorporation by Reference.** Exhibits attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

3.17 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.18 **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.19 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.20 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.21 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.22 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil

commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.23 **Survival.** All representations and warranties made herein, indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.

3.24 **Contract Administration.** SBBC has delegated authority to the Superintendent of Schools or his/her designee to take any actions necessary to implement and administer this Agreement.

3.25 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

In WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

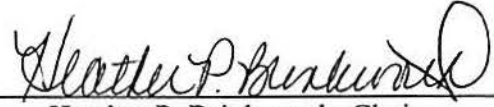
[THIS SPACE INTENTIONALLY LEFT BLANK SIGNATURE PAGE TO FOLLOW]

(Corporate Seal)




FORSBBC

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By 
Heather P. Brinkworth, Chair

ATTEST:


Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:



Digitally signed by Kathelyn Jacques-Adams, Esq. - kathelyn.jacques-adams@gbrowardschools.com
Reason: Big Brothers/Big Sisters of Broward, Inc.
Date: 2019.05.21 08:06:45 -04'00'

Office of the General Counsel

[THIS SPACE INTENTIONALLY LEFT BLANK SIGNATURE PAGE TO FOLLOWS]

FOR BBBS

(Corporate Seal)

BIG BROTHERS/BIG SISTERS OF
BROWARD, INC.

ATTEST:

By [Signature]

_____, Secretary

-or-

[Signature]
Witness

Lisa Sachs
Witness

**The Following Notarization is Required for Every Agreement Without Regard to
Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.**

STATE OF FLORIDA

COUNTY OF Broward

The foregoing instrument was acknowledged before me this 11th day of
March, 2019 by Ana M Cedeño of

Name of Person

Big Brothers Big Sisters of Broward, on behalf of the corporation/agency.
Name of Corporation or Agency

He/She is personally known to me or produced _____ as
identification and did/did not first take an oath. Type of Identification

My Commission Expires:

Deborah A Ramsay
Signature - Notary Public

(SEAL)  DEBORAH RAMSAY
Commission # GG 227907
Expires August 3, 2022
Bonded Title Budget Notary Services

DEBORAH A RAMSAY
Printed Name of Notary

GG 227907
Notary's Commission No.